## How to Use the Class Summary Report

The Class Summary Report is designed to provide teachers with a quick, visual summary of how their class(es) did on a particular assessment.


Accessible from the "Teacher Dashboard," (shown above), this report lists all students in a class and indicates how many points each earned out of the total points available, along with a percentage grade. The mark that was earned by each student will also be displayed and the students' names will be color-coded accordingly. Bold and italics can be used when educators do not have access to a color printer for their data reports. This document can also be run for several different classes.

Assessment: Gr 4 Math Unit 03 End of Unit Assessment (\#6668)
District: Key West Central School District, School: Coral Reef Elementary School, Course: Gr 4 Math, Subject: Mathematics, Grade Level: 4, Type(s): Teacher, Date: 10/05/2012
Teacher: Jones!!! Joe

| Student | Student ID | Score | Out of | Percent | Grade |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Class: Grade 4 Math Section 4 Jones |  | 1,069.00 | 1,392.00 | 76.80 |  |
| Jessie Acheson <br> * Student has blank or multiple answers. Open answer entry screen to review. | 900000046 | 42 | 48 | 87.50 | ${ }^{0}$ |
| Ted Ainslie <br> - Student has blank or multiple answers. Open answer entry screen to review. | 900000084 | 17 | 48 | 35.42 | ${ }^{1}$ |
| Tabatha Buhl | 900000078 | $3{ }^{1}$ | 48 | 64.58 | ${ }^{2}$ |
| Javier Corman | 900000072 | 33 | 48 | 68.75 | ${ }^{2}$ |
| Hillary Cowling | 900000018 | 11 | 48 | 22.92 | ${ }^{1}$ |
| Neil Culligan | 900000083 | 44 | 48 | 91.67 | 04 |
| Mathew Delaughter | 900000085 | 39 | 48 | 81.25 | ${ }^{\circ}$ |
| Carlene Dobles | 90000000 | 37 | 48 | 77.08 | ${ }_{2}$ |
| Javier Ewan | 900000071 | $3^{6}$ | 48 | 75.00 | 02 |
| Max Fluke | 900000088 | 44 | 48 | 91.67 | 04 |
| Kurt Gow | 900000004 | 42 | 48 | 87.50 | ${ }^{3}$ |
| Noemi Graciano <br> - Student has blank or multiple answers. Open answer entry screen to review. | $90000008_{1}$ | $\bigcirc$ | 48 | 0.00 | ${ }^{1}$ |
| Noemi Guerrette | 900000073 | 45 | 48 | 93.75 | 04 |
| Tyrone Helilig | 90000080 | 44 | 48 | 91.67 | 04 |
| Javier Hoskie | 900000089 | 44 | 48 | 91.67 | ${ }^{4}$ |

In addition, the Class Summary report includes a wide range of helpful statistical information at its bottom.

Among this data is a handy "Goal Setting Table" that allows users to set more informed student achievement goals.


| Grade Table Summary for Jones!!! Joe |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Per Grade Table Category |  | Cumulative |  |
| Name | Number | Percent | Number | Percent |
| 01 | 5 | 17.24\% | 29 | 100.00\% |
| 02 | 5 | 17.24 \% | 24 | $82.76 \%$ |
| ${ }^{0} 3$ | 10 | 34.48\% | 19 | 65.52\% |
| 04 | 9 | $31.03 \%$ | 9 | $31.03 \%$ |



Student Noemi who is highlighted above has discrepancies on her answer sheet and this message flags the teacher to click on the link provided. This link will re-direct the teacher to the Answer Entry page where the data can be verified. See Answer Sheet Verification guide (03.E) for additional information about the Answer Entry screen.

