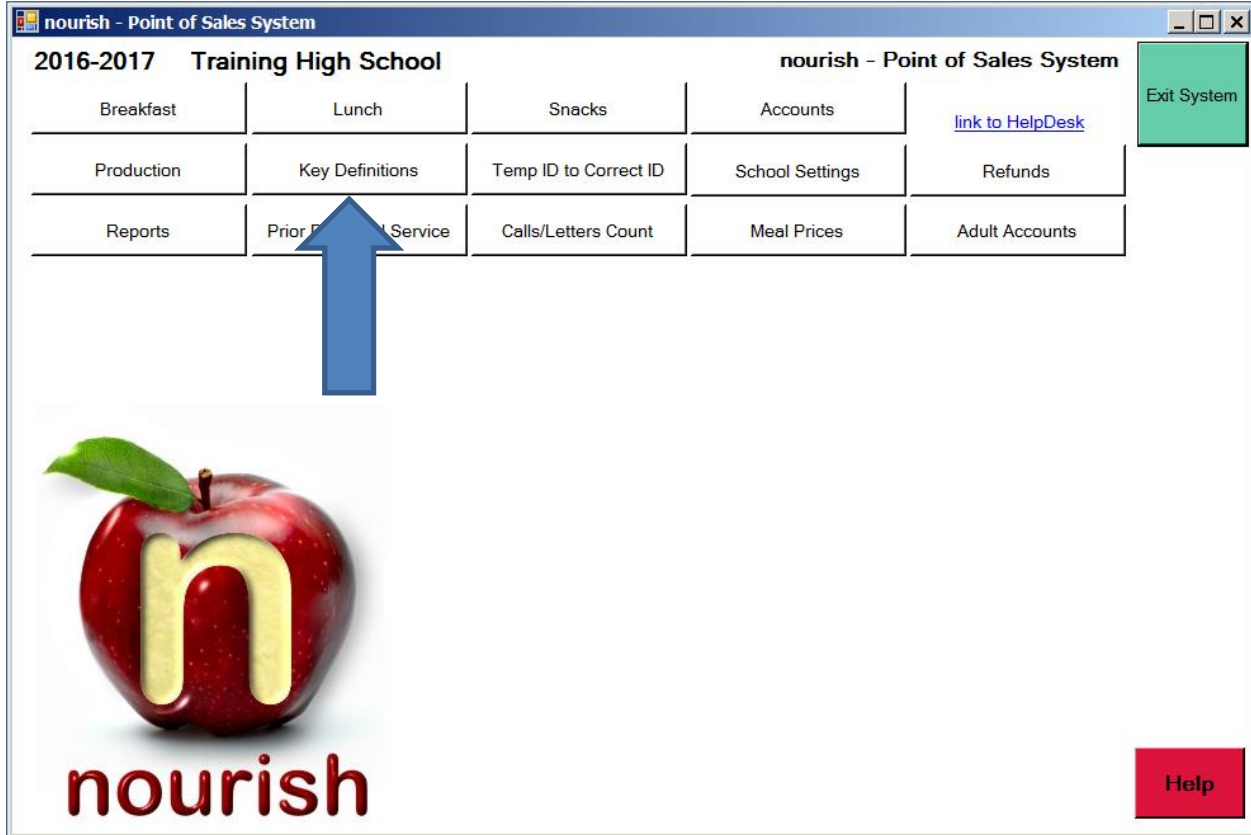



## Key Definitions for Non NutriKid Menu Users

There are times when additional menu keys need to be defined. This process is completed using the **Key Definitions** button located on the main Nourish Menu page.



2016-2017 Training High School		nourish - Point of Sales System		
Breakfast	Lunch	Snacks	Accounts	<a href="#">link to HelpDesk</a>
Production	Key Definitions	Temp ID to Correct ID	School Settings	Refunds
Reports	Prior Payment Service	Calls/Letters Count	Meal Prices	Adult Accounts

  
**nourish**

Exit System

Help

There are 28 menu keys and 14 additional keys available for definition.

nourish - Item Definitions

Service

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Description

Price

Color

Select **Breakfast**, **Lunch** or **Snacks** from the drop down menu to begin. Keys with an existing definition will show up. Keys with no existing definition are available for configuration.

nourish - Item Definitions

Service **Breakfast**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Water	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Peanut Butter	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Graham Cracker	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Crm Ch	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Description

Price

Color

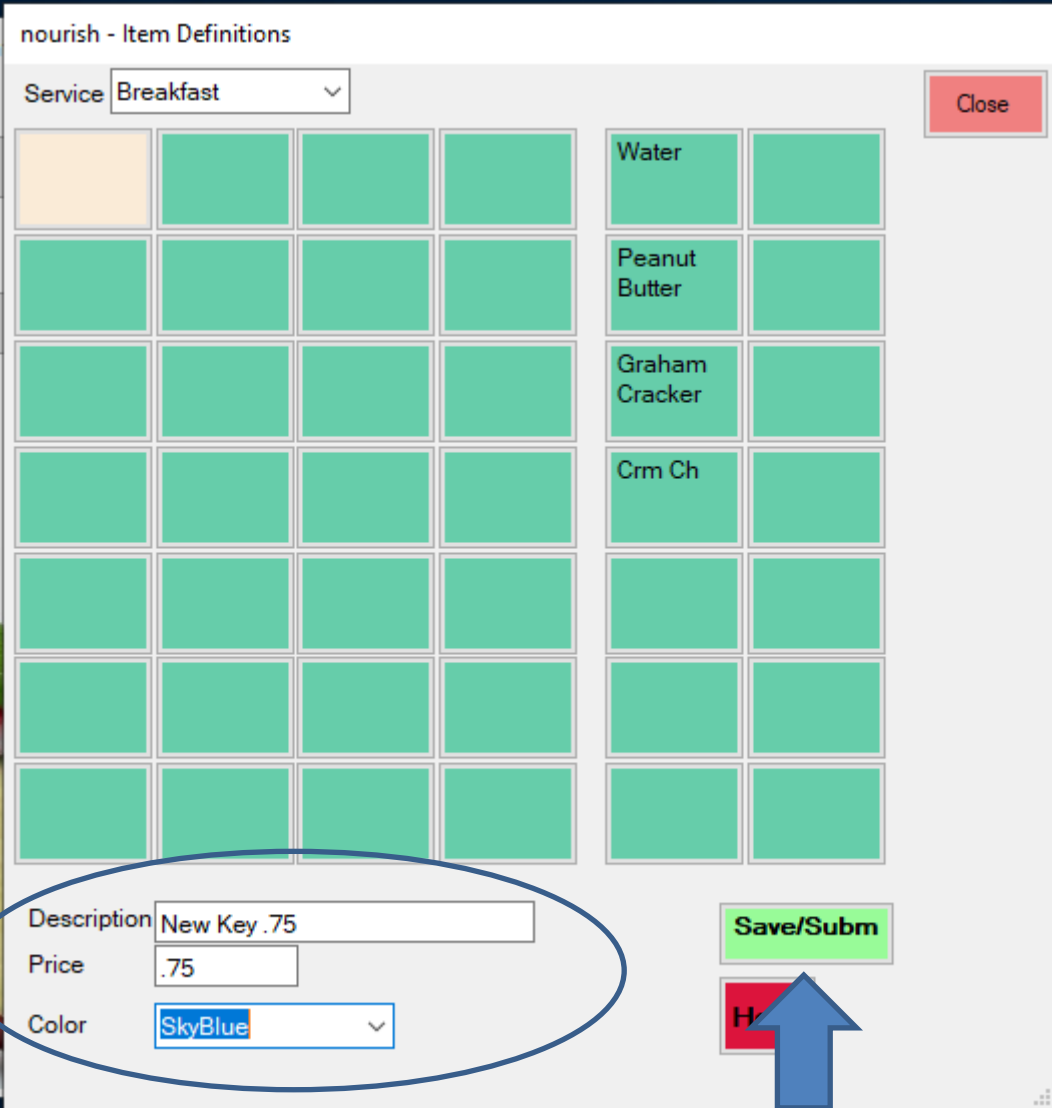
## Adding a New Key

Select the desired blank key and enter the following information.

- Key Description (the field length is 25 characters)
- Item Price
- Key Color

*\*\*Note – In order for the price to show up on the new key, add the price to the end of the description.*

Select the **Save/Submit** Button to save the changes.



The screenshot shows the 'nourish - Item Definitions' window. At the top, there is a 'Service' dropdown menu set to 'Breakfast' and a 'Close' button. Below this is a grid of keys. The first key in the grid is highlighted in orange. To the right of the grid, there are labels for 'Water', 'Peanut Butter', 'Graham Cracker', and 'Crm Ch'. At the bottom of the window, there is a form with three fields: 'Description' containing 'New Key .75', 'Price' containing '.75', and 'Color' set to 'SkyBlue'. A blue oval highlights these three fields. To the right of the form, there is a green 'Save/Subm' button and a red button with a blue arrow pointing to it.

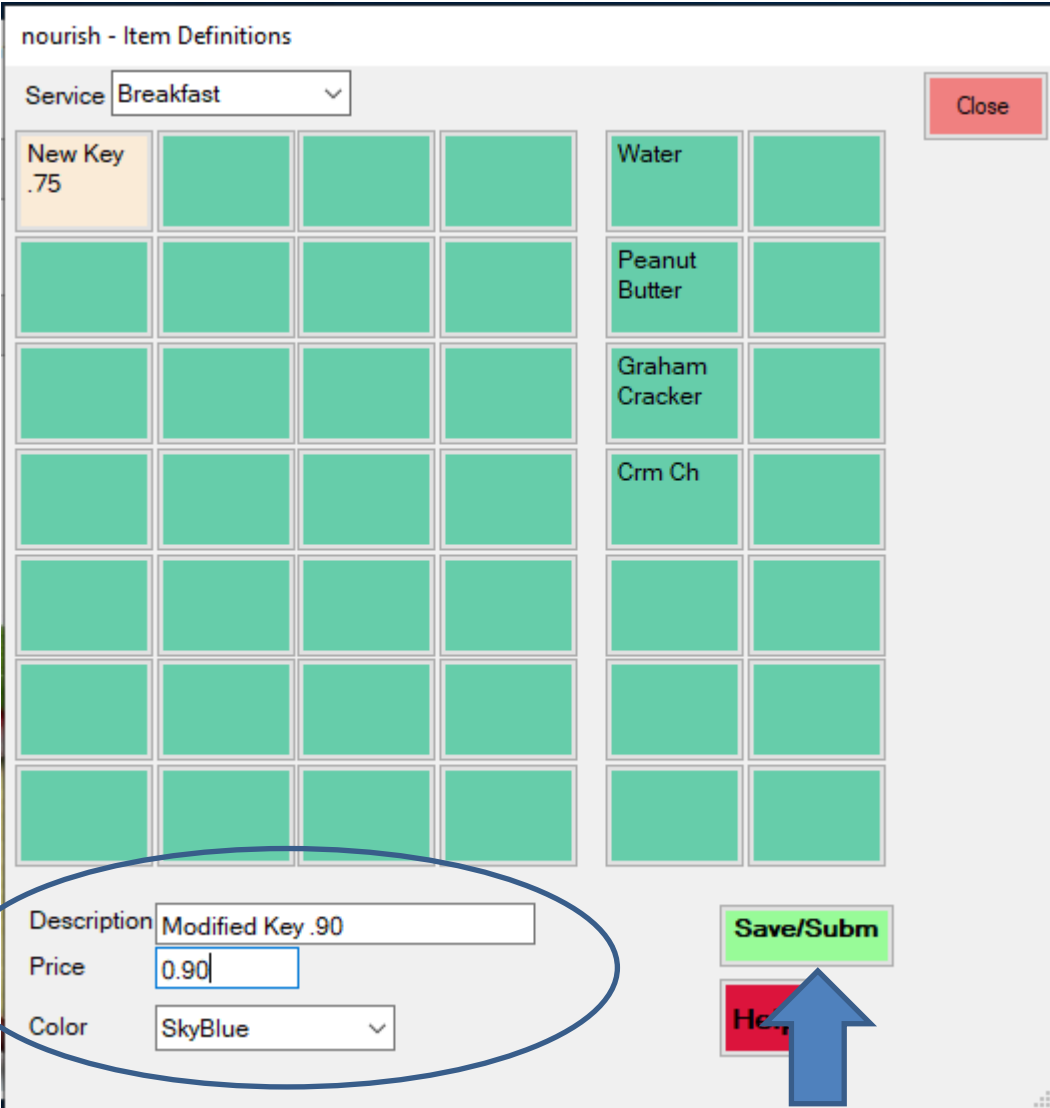
## Changing an Existing Key

Highlight the existing key and adjust the necessary information.

- Key Description (the field length is 25 characters)
- Item Price
- Key Color

*\*\*Note – In order for the price to show up on the modified key, add the price to the end of the description.*

Select the **Save/Submit** Button to save the changes.




The screenshot shows the 'nourish - Item Definitions' window. At the top, there is a 'Service' dropdown menu set to 'Breakfast' and a 'Close' button. Below this is a grid of keys. The first key in the grid is highlighted in yellow and contains the text 'New Key .75'. To the right of the grid, there are several other keys: 'Water', 'Peanut Butter', 'Graham Cracker', and 'Crm Ch'. At the bottom of the window, there is a form for editing a key. The 'Description' field contains 'Modified Key .90', the 'Price' field contains '0.90', and the 'Color' dropdown is set to 'SkyBlue'. A blue oval highlights the 'Description', 'Price', and 'Color' fields. To the right of the form, there is a green 'Save/Submit' button and a red 'Help' button. A blue arrow points upwards from the 'Help' button towards the 'Save/Submit' button.

Close the **Key Definition** window by selecting the **Close** button and then launch Breakfast, Lunch or Snacks from the Nourish Main Menu to begin using the new/modified key when applicable.

nourish - ID Meal: School= Training High School, Login= AJBAILEY, Cashier= aj, Register = 2, for 5/18/2020 BREAKFAST

<input type="text" value="name"/>	<input type="text" value="id"/>	<input type="text" value="PK"/>	<input type="text" value="homeroom"/>	Meals <input type="text" value="0"/>	<input type="button" value="Close"/>
<input type="text" value="notes"/>	<input type="text" value="allergies"/>	<input type="button" value="Account /Charge"/>			

ID# <input type="text"/>				Description		Price
<input type="button" value="Clear Acct."/>	<input type="button" value="Search"/>	<input type="button" value="Temp. Acct."/>	<input type="button" value="Prior Acct."/>	<input type="checkbox"/> CEP Mode		
				<input type="checkbox"/> Test-No Chg.		
Modified Key .90				Water		
				Peanut Butter		
				Graham Cracker		
				Crm Ch		

<input type="button" value="Deposit"/>	<input type="button" value="Calc"/>	Tax	<input type="text" value="0.00"/>
		Total	<input type="text" value="0.00"/>
<input type="button" value="Delete Item"/>	<input type="button" value="Entrees"/>	<input type="button" value="Help"/>	Beg. Bal. <input type="text" value="0.00"/>
		<input type="button" value="Multiply"/>	Balance <input type="text" value="0.00"/>
		<input type="button" value="History/Jour"/>	
<input type="button" value="No ID Snack"/>	<input type="button" value="No ID Adult"/>	<input type="button" value="District Paid"/>	<input type="button" value="Vending"/>

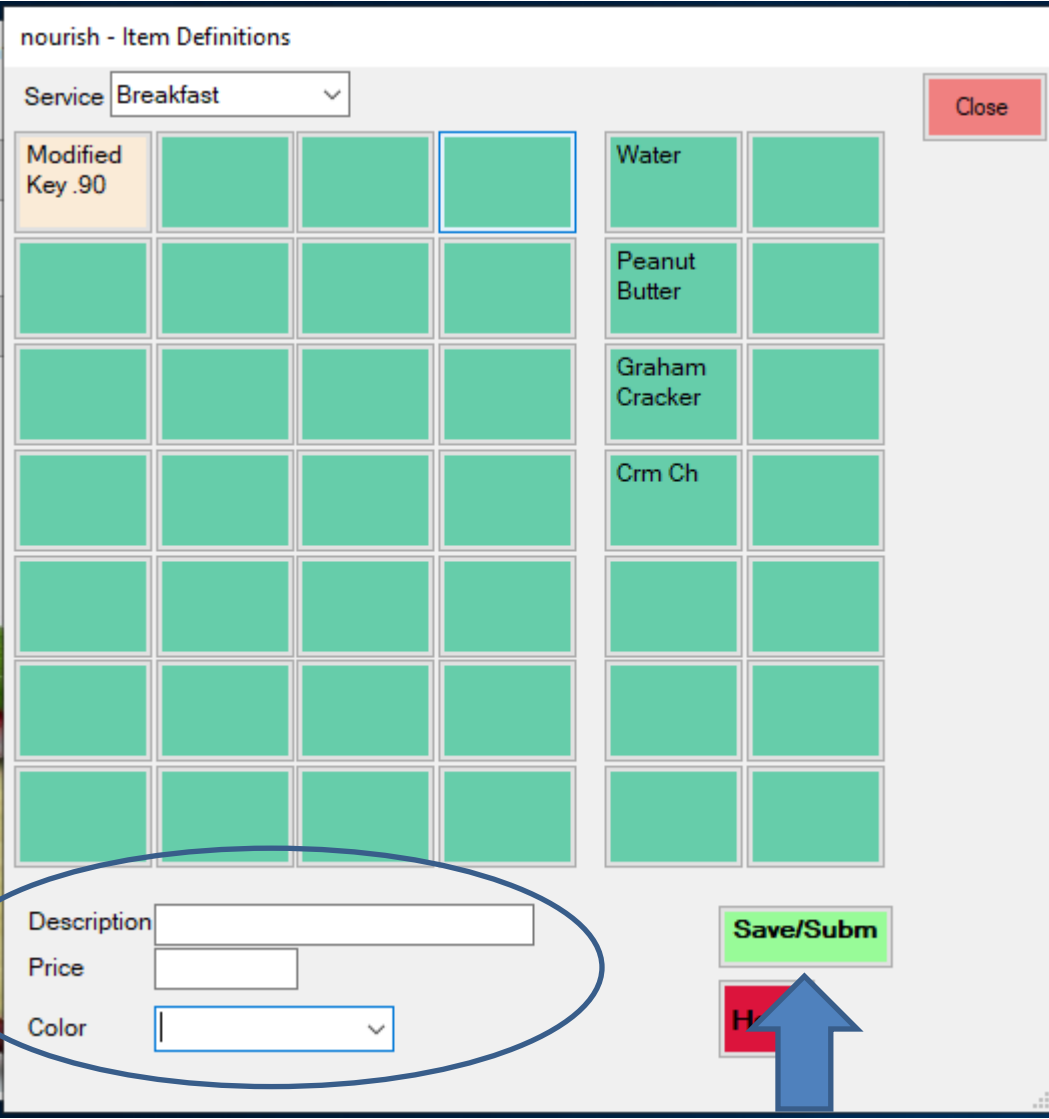
Description		Price

## Deleting an Existing Key

Select the **Key Definitions** button located on the main Nourish Menu page. Select **Breakfast, Lunch or Snacks** from the drop down menu. Highlight the existing key and then delete the following information.

- Key Description
- Item Price
- Key Color set to blank

Select the **Save/Submit** Button to save the changes.



The screenshot shows the 'nourish - Item Definitions' window. At the top, there is a 'Service' dropdown menu set to 'Breakfast' and a 'Close' button. Below this is a grid of keys. The first key in the grid is highlighted in orange and labeled 'Modified Key .90'. The grid contains several other keys, including 'Water', 'Peanut Butter', 'Graham Cracker', and 'Crm Ch'. At the bottom of the window, there is a form with three fields: 'Description', 'Price', and 'Color'. The 'Color' field is a dropdown menu. A blue oval highlights the 'Description', 'Price', and 'Color' fields. To the right of the form, there is a 'Save/Subm' button and a red button with a blue arrow pointing to it.